



## REQUEST FOR EXPRESSION OF INTEREST

### Call for Artists for House Post Façades

REFERENCE NO. RFEOI 91

ADDENDUM NO. 1

DATE: 31 March 2023

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The purpose of this Addendum is to amend the documents for the above RFEOI as follows:

1. The RFEOI is reopened to allow for further submissions. The Submission Deadline is revised to 14:00 Pacific Time April 28, 2023.
2. As detailed in Appendix A, the project scope is expanded to request responses for artwork in both new Student Housing and Dining buildings **Շեղանի ղէլն** and **Տղեզ ղէլն**. Some additional changes have been made to the proposed artistic themes, and Criteria for Artist(s) Selection.
3. The following sections in RFEOI 91 are removed and replaced as attached in Appendix A – Revised Sections:
  - a. Project Description
  - b. Communications During the Call for Artist Process
  - c. Project Timeline
  - d. Criteria for Artist(s) Selection
4. Appendix B – Bonfire Submission Instructions is added for Artists wishing to submit their response via Bonfire.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME AS THE ORIGINAL REQUEST FOR EXPRESSION OF INTEREST DOCUMENTS.

Ryan Rutley

Purchasing Officer



### APPENDIX A – REVISED SECTIONS

#### PROJECT DESCRIPTION

In September 2022, the Student Services department opened the first of two new Student Housing and Dining (SHD) buildings on campus; the second will open in September 2023. Also in 2022, UVic was given permission by Elder Dr. Elmer George, of the Songhees Nation, to use two ləkʷəŋən names on the new student housing buildings.

The Advisory Group has recommended the placement of two house-post ‘façades’ at the entrance of each of the buildings. It is important to note that these are called façades because true house posts are part of the building construction, and the façades will be affixed afterwards.

The first set of house post façades are for Čeqʷəŋin ʔéʔlən | Cheko’nien House. Čeqʷəŋin is the name of the territory that UVic sits on, a large ləkʷəŋən territory that extends to the coastal area that we now know as Oak Bay.

The second set of house post façades are for Sŋéqə ʔéʔlən | Sngequ House. Sŋéqə is the name of the ləkʷəŋən village site that was in the coastal area now known as Cadboro Bay, and it also means snow patches.

Elder Dr. Elmer George asks that the house post façades design reflect a female on the left and a male on the right and that they are symbolically holding up the children (in the house). The Advisory Group has asked that the design reflect that the building residents are ‘listening for the canoes to come in’ and that they are ‘welcoming.’ These are possible themes of the house post façades.

We invite artists and/or artist teams to submit their proposals. Artists or Artistic Teams should demonstrate their ability to create or co-create the following:

Project	Specifications	Budget
Čeqʷəŋin House Post Facades	9 to 10 feet tall each	\$50,000
Sŋéqə House Post Facades	9 to 10 feet tall each	\$50,000

UVic expects to select a different Artist or Artistic Team to complete the house posts for each building, and may consider selecting one Artistic Team if it can demonstrate the ability to complete all house post façades for both buildings within the July 2023 installation target.

Sourcing and supplying the wood and other materials for the project is the responsibility of the selected artist(s), and costs are to be included in the \$50,000 budget for each house post façade project.

UVic will collaborate with the Artists or Artistic Teams to determine installation requirements.

#### COMMUNICATIONS DURING THE CALL FOR ARTIST PROCESS

Proponents should seek clarification of any part of this Call for Artists document by submitting questions in writing to Ryan Rutley at [ebid@uvic.ca](mailto:ebid@uvic.ca) and [procurementofficer4@uvic.ca](mailto:procurementofficer4@uvic.ca), and Perna Jain at



[purcpolicy@uvic.ca](mailto:purcpolicy@uvic.ca) or through the Bonfire messaging system. Proponents can contact Ryan Rutley and Prerna Jain if they would like to schedule a site visit prior to their proposal submissions.

**PROJECT TIMELINE**

This procurement process is expected to proceed in accordance with the following schedule, which is subject to change at UVic's discretion:

Activity	Estimated Dates
RFEOI Issue Date	March 31, 2023
Submission Deadline	April 28, 2023
Anticipated Panel Review and Artist Selection	May 1-3, 2023
Anticipated Production	May to July 2023
Anticipated Installation	July 2023
Installation Ceremony	To be determined

**CRITERIA FOR ARTIST(S) SELECTION**

- Indigenous artist(s) must demonstrate their ability to create or co-create a carved house-post façade in the ləkʷəŋən artistic tradition.
- Indigenous artist(s) must demonstrate their ability to manage the design, carving and installation of large-scale projects effectively and efficiently within set time frames.
- Preference will be given to concepts for designs portraying an understanding of the ləkʷəŋən peoples and Coast Salish ways of knowing and being.
- All artists across the gender spectrum are encouraged to apply.

Per the Advisory Group’s recommendation priority will be given to:

- ləkʷəŋən artists, then
- Community members with close ancestral/familial ties to ləkʷəŋən, then
- W̱SÁNEĆ artists, then
- Coast Salish artists.

**To be considered for this project, please submit the following by the deadline of April 28, 2023.**

1. Name(s), contact information and a biography.
2. Information demonstrating your experience, capability and organizational ability to successfully complete a project of a similar scale to this one, within a desired schedule. A lead artist must be recognized amongst their peers as an established Coast Salish artist. (200-500 words maximum)
3. Portfolio images: the lead artist must submit a portfolio of 10 previous works and an emerging artist may submit a portfolio of 5 previous works.
4. Artists or Artistic teams must submit 1-2 paragraphs describing your interest in creating designs and 1-3 paragraphs describing your concepts for the designs. Ideally, the designs should:
  - a. Reflect a man and a woman upholding the children in the House; and/or,
  - b. Reflect that the residents are ‘listening for the canoes to come in’ and that they are ‘welcoming’.
5. Any other relevant information.



**APPENDIX B - BONFIRE SUBMISSION INSTRUCTIONS**

**Submission Instructions**

Please follow these instructions to submit via our Public Portal.

**1. Register as a Vendor:**

If you are not a registered Vendor go to <https://uvic.bonfirehub.ca/portal> and register to create a Bonfire account

**2. Prepare your submission materials:**

Organize your submission into the following individual files (note the required file types):

Document	Format	
Response Document	Any (PDF or DOC preferred)	Required
Additional Images	Any (PDF, JPG, TIFF, etc)	If not included in Response Document
Additional Information	Any (PDF or DOC preferred)	Optional

Please do not embed any documents within your uploaded files, as they will not be accessible or evaluated.

**3. Upload your submission at: <https://uvic.bonfirehub.ca/portal>**

Your submission must be uploaded prior to the Closing Time. We strongly recommend that you give yourself sufficient time and at least four (4) hours before Closing Time to begin the uploading process and to finalize your submission.

**Important Notes:**

- Each Requested Document and Data Field is instantly sealed and will only be visible after the Closing Time.
- Uploading large documents may take significant time, depending on the size of the file(s) and your Internet connection speed.
- You will receive an email confirmation receipt with a unique confirmation number once you finalize your submission.
- Each Requested Document has a maximum size of 100MB. Any Requested Document exceeding this limit will not be accepted.
- Minimum system requirements: Internet Explorer 8/9/10+, Google Chrome, or Mozilla Firefox. Javascript must be enabled and Adobe Flash Player version 9+ installed.

**Need Help?**

University of Victoria uses a Bonfire portal for accepting and evaluating Responses digitally. Please contact Bonfire at [Support@GoBonfire.com](mailto:Support@GoBonfire.com) for technical questions related to your submission. You can also visit their help forum at <https://bonfirehub.zendesk.com/hc>