



# Songhees Nation Job Posting

<b>JOB TITLE:</b>	Family Advocate		
<b>Reports to:</b>	Director of Health and Social Services	<b>Salary Scale:</b>	TBD
<b>Department:</b>	Health and Social Services	<b>Deadline:</b>	July 19 <sup>th</sup> , 2021

## **POSITION SUMMARY:**

Under the Direction of the Director of Health and Social Services the Family Advocate performs a variety of roles to support the Songhees First Nation (SFN) Health Department to ensure comprehensive coordination for designated clients and their families while working collaboratively with other health care providers and multidisciplinary teams.

## **KEY JOB DUTIES:**

- Ensures and helps to navigate a fair MCFD processes.
- Attend home visits/meetings as Songhees Nation member advocate with MCFD.
- Takes initiative to fill in gaps, to best support families – includes collaboration with other partnering agencies.
- Ability to advocate for clients and their families.
- Attend court with clients and families.
- Inform the community/members about MCFD's role and responsibilities and the communities rights to ensure appropriate practices are adhered to.

## **REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:**

- Knowledge of the Lekwungen and surrounding communities.
- Knowledge of BC's child welfare system and Songhees Nation/Indigenous traditional parenting.
- Knowledge of local indigenous and non-indigenous resources.
- Excellent public relations, oral and written; Interpersonal and leadership skills.
- Demonstrated ability to work in a team environment with minimal supervision.
- Willingness to learn new skills and upgrade qualifications.
- Ability to deal tactfully with sensitive issues and always maintain confidentiality.
- Ability to type and efficiently and effectively utilize personal computer, Including Microsoft Suite programs.
- Valid Class 5 Drivers License.
- Ensure all work and activities within department are conducted in a safe and presentable manner.

## **REQUIRED EDUCATION AND EXPERIENCE:**

- Bachelor's Degree in social work, or Indigenous Family Support Program Degree.
- Minimum 2 years of experience working in a family support capacity.
- Knowledge of, or experience working in the traditional Lekwungen Territories.
- Valid BC Driver's License, driver's abstract clearance and criminal record check clearance.
- First Aid, CPR, and Foodsafe – or a willingness to obtain.

## **WORK CONDITIONS**

- Office and occasional travel to attend meetings or conferences.
- Manual dexterity required to use desktop computer and peripherals.
- Occasional odd hours due to emergency calls

Please send resumes to: Felicity Peters, Human Resource Manager  
Songhees Nation Phone 250-386-1043 ext.114 Email: [Felicity.peters@songheesnation.com](mailto:Felicity.peters@songheesnation.com)